



Participant Workbook

Pre-Administration Training

DoWEA

Date:

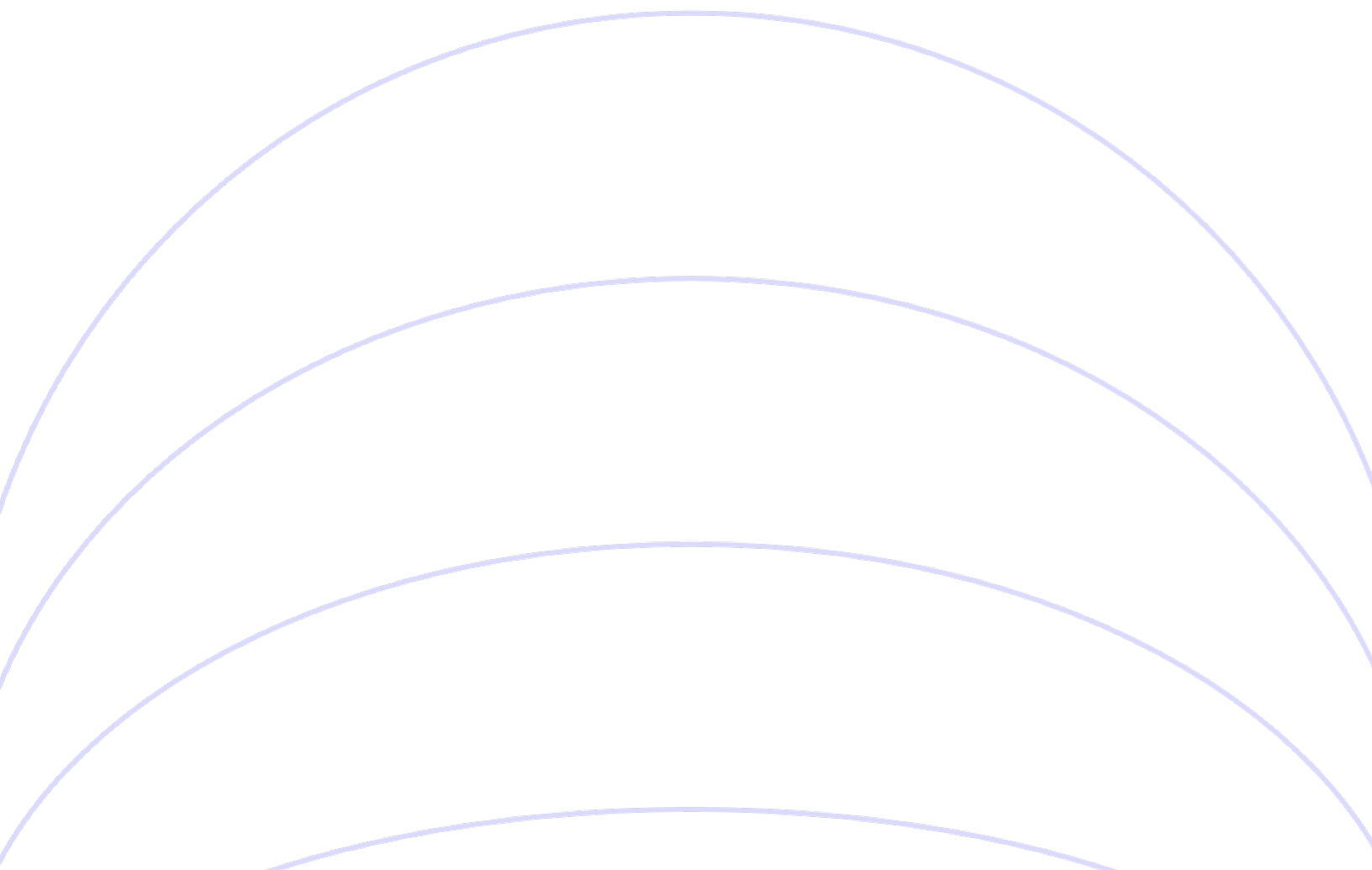


Table of Contents

Table of Contents	2
Session Objectives	2
What is Navvy+?	3
Navvy+ Formative Essentials	4
Navvy+ Assessment Design	4
Check Understanding	5
Navvy+ Formative Results & Reports	7
Student Experience	8
Navvy+ Seasonal Screening Essentials	9
Seasonal Screening Overview	9
Using the Measures	12
Seasonal Screening Results & Reports	12

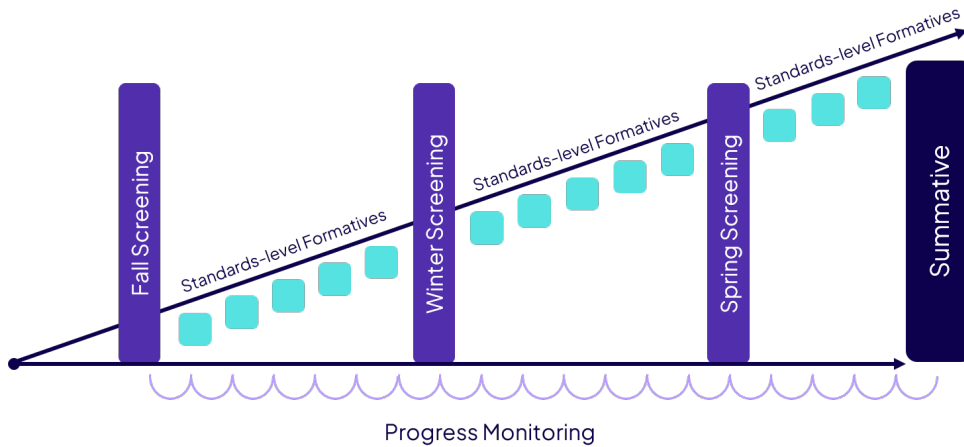
Session Objectives

- Grasp the formative assessment principles behind Navvy+
- Navigate the platform confidently to administer formative and seasonal screening measures
- Plan for an effective Navvy+ implementation

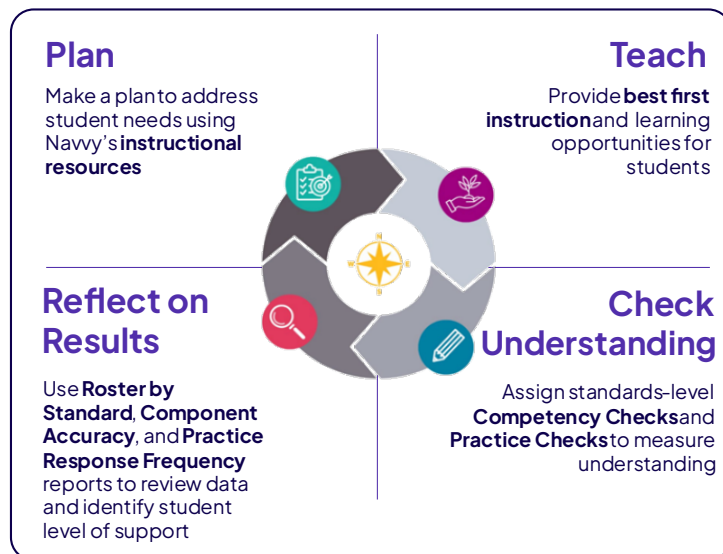
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What is Navvy+?

Balanced assessment system



Navvy+’s Theory of Action



- If it isn’t **timely**, we can’t use it.
- If it isn’t **accurate**, it could misguide our next steps.
- If it isn’t **specific**, we can’t act on it.

Additional Notes Use the space below for any added notes.

Navvy+ Formative Essentials

Navvy+ Assessment Design

Depth of Knowledge (DOK)

Level	DOK Characteristics
DOK 1	Recollection, recall or identification of a fact, term, principle or concept. It's a “just right there” answer most often.
DOK 2	Involves skills and concepts that require students to engage in some mental processing beyond recall, such as applying concepts, making decisions, or organizing information.
DOK 3	Necessitates reasoning or strategic thinking to answer complex questions, often involving abstract thinking and background knowledge.

Quick Check

Question	Response
What is a standard component in Navvy+?	
What is a Navvy+ Blueprint?	
What is DOK?	

Additional Notes Use the space below for any added notes.

Sandbox Account Information

Link: <https://www.navyeducation.com>

Username: dowea@navvy.com

Password: N@vvy4dowea

Activity– Treasure hunt: Formative

1. Log in to a training account.
2. Find the Standard and Components for Grade 5 Math: Fractions. *Hint: Standards Directory*
3. Identify Standard EE.1 Facilitated Activity. *Hint: Learning Library*
4. Locate the Navvy Overview Video. *Hint: Support Hub*

Activity Notes Use the space below for any notes during the activity.

Check Understanding

Competency Checks

- Diagnose standard-level competency
- Up to 3 opportunities to show competency
- Pre-built; 6–8 items
- Secure, valid, & reliable
- On-grade-level standards, one standard at a time
- ELA and Math Grades K+

Practice Checks

- Option to build your own Checks provide flexible, targeted learning support, or use a Blueprint Practice Check that is prebuilt
- Unlimited retakes and review
- Non-secure questions
- On- or off-grade-level standards; one or many standards at a time
- ELA and Math Grades K+

SmartSets

SmartSets use data in Navvy+ to personalize each practice set to an individual student's learning needs.

Three types of SmartSets:

- **Explore:** Extend learning by focusing on a standard not yet attempted for competency
- **Develop:** Build understanding of an attempted standard where competency hasn't been reached yet
- **Strengthen:** Reinforce understanding of a standard where competency has been achieved

Three ways to deliver:

- **Pathways:** A continuously refreshed and prioritized sequence of focus standards that offers **always-on**, personalized practice for each student
- **Targeted:** Teacher assigns the same standard to a group, but each student receives a personalized set of items
- **Autonomous:** Student selects a standard from their Progress page or Learning Map to launch a personalized set of items

Additional Notes Use the space below for any added notes.

Uses cases for Checks and SmartSets

Check Type / SmartSets	Possible Use Cases
Competency Checks	
Practice Checks	
SmartSets	

Navvy+ Formative Results & Reports

Report Name	Additional Notes
Roster by Standard Consider using to inform coaching conversations	
District Standards Performance Consider which standards are the most challenging for students to learn at the district level, and how instruction can be adjusted to better support students	
School Standards Performance Consider what instructional supports or Professional Learning can be provided for teachers on the challenging standards	
Practice Response Frequency Consider what are the common mistakes, misunderstandings, or misconceptions	

Instructional Resources: Learning Library

This is where you can find resources for planning for students who need additional support. Find Standard Starters and quality, aligned, and targeted instructional supports.

Additional Notes Use the space below for any added notes.

Student Experience

- Students will login using Classlink and open the Pearson Launchpad app.
- Once in the app, the student will select the desired subject or select My Checks to see all assigned Seasonal Screeners, Competency Checks, and Practice Checks.
- Students can select SmartSets to see all assigned SmartSets.

Accessibility options

Accessibility options may be set for each individual student. This can be accessed by Class Rosters where all students on the roster will appear on a page, or by viewing the list of all students and selecting Accessibility Options for that individual student.

Lock Browser Extension

- Restricts access to other browser tabs, windows, external applications
- Runs in full-screen mode to reduce distractions
- Monitors session activity and provides real-time alerts to local school proctors
- Enables secure, uninterrupted online test interactions

Additional Notes Use the space below for any added notes.

Activity– Student experience: Orientation Check

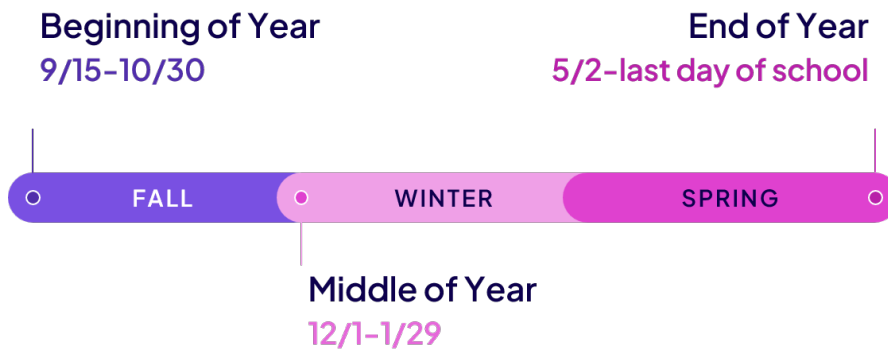
1. Login and scroll to the bottom of the home page.
2. Click where it says Navvy Orientation Check.
3. Browse through the options and pick an Orientation Check to take so you can be familiar with the student experience.

Activity Notes Use the space below for any notes during the activity.

Navvy+ Seasonal Screening Essentials

Seasonal Screening Overview

Seasonal Screening windows



Best practice: Test within a two-week period within each window

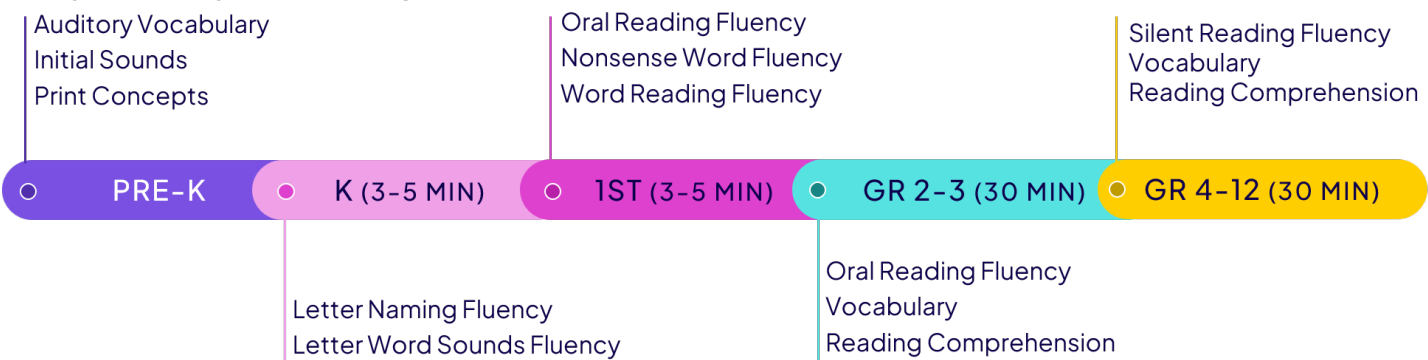
Administration methods

Method	Notes
 Facilitated delivery	• Individually administered • Requires printed forms for students • Teacher easily marks student responses on computer • Built-in timer and directions • Auto-scored
 Online delivery	• Group or individually administered • Standardized directions are found in the Administration Resources • Headphones required for group administration • Students launch directly from their My Checks dashboard in Navvy+
 Paper/pencil delivery	• Group or individually administered • Provide printed test materials to students • Read scripted directions to the students • Utilize external timer and directions • Educator logs responses as correct or incorrect in Navvy+ to generate a score

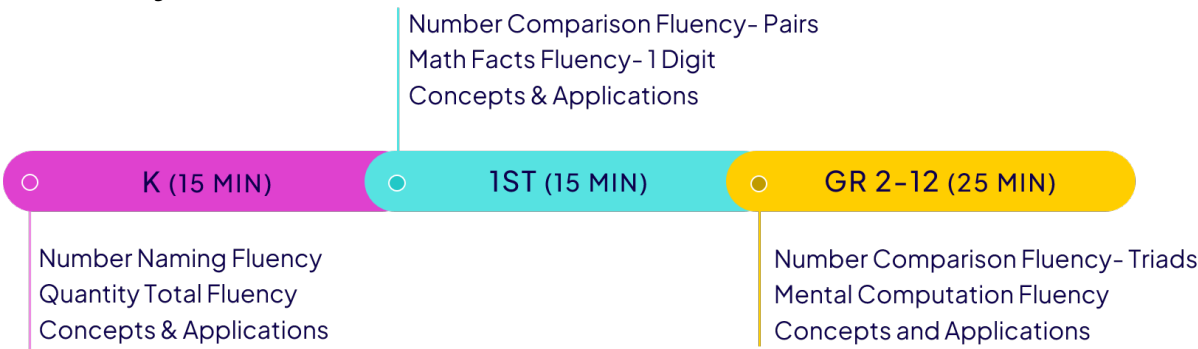
Additional Notes Use the space below for any added notes.

Screening Composite Measures

Early literacy & reading



Early numeracy & math



Screening & Progress Monitoring: Assessment Matrix

Provides information about each of the available measures including grades available, whether progress monitoring is available, if the measure is required for composite, time it takes to complete the measure, and the administration method.

Click path: Support Hub > Getting Started > Navvy+ Screening & Progress Monitoring section > Screening and Progress Monitoring: Assessment Matrix

Navvy+ Screening and Progress Monitoring Measures

Includes a page for each seasonal screening measure available. Each page includes the level available, a description and example of the task, and the skills assessed.

Click path: Support Hub > Getting Started > Navvy+ Screening & Progress Monitoring section > Screening and Progress Monitoring: Measures

Administration and Scoring Guides

Includes information for each specific measure type. This includes general directions, directions specific to the measure, and any script the proctor may need.

Click path: Administration Resources > Select Subject tab > All > Administration and Scoring Guide

Stimulus books

Downloadable and printable books that include any stimuli needed for a specific measure.

Consideration: This can be a time-consuming part of the preparation process. Dedicated time for proctors to prepare these materials can lead to a smooth delivery.

Click path: Administration Resources > Select Subject tab > Screening > Search for grade level

Activity– Treasure hunt: Seasonal Screening

1. Open and review the Navvy+ Screening & Progress Monitoring: Assessment Matrix.
2. Look through the Navvy+ Seasonal Screening & Progress Monitoring Measures resource.
3. Note which measures apply to your setting.
4. Open the Administration and Scoring Guide and browse.

Activity Notes Use the space below for any notes during the activity.

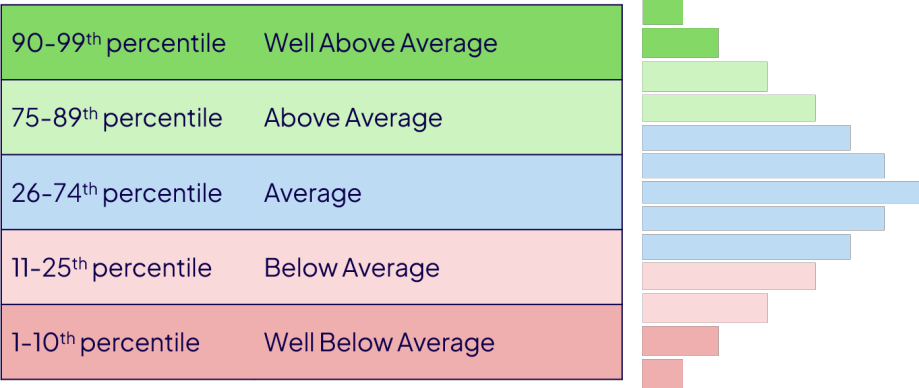
Using the Measures

Delivery type	Notes
Facilitated Measure	
Online Measure	
Paper/Pencil Measure	Only available for Spelling. Slated for release later this school year.

Additional Notes Use the space below for any added notes.

Seasonal Screening Results & Reports

Norm references and performance levels



Math norms: updated for the 2026–2027 school year
ELA norms: updated for the 2025–2026 school year

Report Name	Additional Notes
Norms Tables Allow users to examine norm-referenced information more closely. Can support interpretation conversations and help ensure schools are using the correct comparison points	
Roster by Screener Includes both composite results and individual measure results for each student	
Student Individual Measure Results Individual student report showing seasonal screening scores for a specific measure	

Best practices for implementation

Best Practice	What it Looks Like
Start with the “why,” not the testing window	Help teams understand how assessment fits into your model and how results will be used to support students.
Identify a local implementation lead and build local expertise	Designate a local point person who knows the implementation expectations, resources, timelines, and escalation path.
Build screening windows into the school calendar early	Protect administration time and plan around holidays, events, common absences, and other assessments.
Protect dedicated time for data review	Put grade-level/PLC data meetings on the calendar early, even <i>before</i> screening begins.
Use a consistent data protocol that leads to explicit next steps	What do we notice? Who needs support? What skill needs exist? What will we do next?
Use multiple sources of evidence	Pair screener results with classroom performance, formative data, teacher observations, and other relevant evidence.
Approach Year 1 with an implementation learning mindset	After each window, ask what worked, what created friction, and what should change before the next one.

We’re here to help.

DoWEA Portal: <https://dodea.mypearsonsupport.com/>

Community Support: Support Hub > Community Forum Archives

Platform Support: Support Hub > Help